

**Application Form**

**Training on Regional Project Identification**

August 14-18, 2023

Mekong Institute, Khon Kaen, Thailand

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| **Important Notes*** The program comprises of three phases as follows:
* Learning phase – Onsite at Mekong Institute, Khon Kaen, Thailand on **August 14-18, 2023 (full day)**
* Action Plan Phase – Within three months after the learning phase at the participants’ organization
* Synthesis and Evaluation Workshop - Online
* The applicant is requested to provide information on the application form as stated below.
* The applicant needs to submit (i) Filled Up Application Form as stated below, (ii) Letter from the head of the organization, and (iii) Copy of passport to Ms. Hyeyoung Lee at hyeyoung@mekonginstitute.org and copy to Mr. Robby Rosandi at robby@mekonginstitute.org **by July 20, 2023**
* Mekong Institute (MI) through generous support from Mekong-Republic of Korea Cooperation Fund (MKCF) will provide **full scholarship to the selected applicants** covering flight/land travel cost, airport transfer in Khon Kaen, accommodation, meals (breakfast, lunch, and two coffee breaks), daily per diem, and training materials.
* Only selected candidates will be contacted to attend the training program. Once the flight ticket is issued, any cancellation or amendment fees are borne by the selected candidate.
* No written information will be sent to unsuccessful applicants.
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| Part I: Participant’s Criteria  |
| * Mid-level officials of organizations representing seven priority sectors of MKCF: (1) Culture and Tourism, (2) Human Resources Development, (3) Agriculture and Rural Development, (4) Infrastructure, (5) Information and Communication Technology (ICT), (6) Environment, and (7) Non-traditional Security Challenges;
* Master degree or equivalent in development studies, economics, management, environment, and other relevant disciplines
* At least 5 years’ experience in implementation of projects, developing project proposals, evaluation of projects, etc
* Experience of working in Mekong/ASEAN countries specially in the development sectors is desirable
* Able to communicate (speak, understand, read and write) in English is essential;
* Committed to attend the entire training course;
* Interactive and participative at the training;
* Maintain effective coordination with the project team at MI.
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| Part II. Participants’ Information and Statement |
| Title  | Given Name (*As shown in Passport*) | Family Name (*As shown in Passport*) |
| [ ] Mr.[ ] Ms.[ ]Dr. |  |  |
| Nationality | Country of Residence | Passport | Date of Birth |
|  |  | Passport No.: [ ]   | *Day* | *Month* | *Year* |
| Date of Expiry *(Your passport must still be valid for more than 6 months)* |  |  |  |
| Position & Work Address (include department or section as relevant | Contacts  |
| Title of your position: ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Range of the Org’s Position [ ] Mid-level [ ] Senior Level Division, Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   | Tel: Fax: Mobile: Email: *[****Please provide an email address which is checked frequently]***Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Brief Description of Your Work Duties and Responsibilities  |
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| Educational History  |
| Years Attended | Institution Name, City, Country | Degree, Diploma, Certificate, Training Courses completed | Special fields of study |
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| Languages Capacity | Read | Write | Speak |
| Mother Tongue:  | Excellent | Good | Fair | Excellent | Good | Fair | Excellent | Good | Fair |
| English |  |  |  |  |  |  |  |  |  |
| Others: [PLEASE SPECIFY] |  |  |  |  |  |  |  |  |  |

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| I certify that I...………. (Candidate selection will be based on their compliance of the below stipulations.) |
| Please tick (√) in the box[ ]  I commit to fully attend all the activities of the program; [ ]  I commit to implement the action plan when I return to my country; [ ]  I will maintain effective coordination with the MI coordinator;[ ]  I have sufficient professional capacity to participate cross-culturally in regional event; [ ]  I will be interactive and participative at the training program;[ ]  I confirm that once the flight ticket is issued, any cancellation or amendment fees are borne by me. |
| I certify that my statements in this application are true, complete and correct to the best of my knowledge and belief.Applicants’ Signature: Date:   |